



**Community Wellbeing Advisory  
Board (CWAB):**

**Member Recruitment  
Information**

## **Agenda:**

- Background
- What is an Advisory Board?
- Governance
- Key Documents
- Integrated Coordinated Access (ICA)
- CWAB Expectations
- Call for Proposal
- Timelines
- Questions

# CWSS Needs Assessment: Key Findings

## Community Profile



Lethbridge has an aging population living in older homes.



Young people in Lethbridge are facing complex challenges.



Lethbridge is becoming more diverse.



Neighbourhoods in Lethbridge are unique and require housing options and social services that support resident needs.



People living alone and roommate households are a growing proportion of the community.



Indigenous people in Lethbridge are facing intersecting challenges in the community.



Income has not kept pace with the rising cost of living.

## Housing



The dominant housing form in Lethbridge continues to be single-detached homes.



The supply, diversity and affordability of market rental housing is a challenge for renter households in Lethbridge



Lethbridge needs more housing options with supports to help people with complex needs.



The majority of people in Core Housing Need are in Core Housing need because of affordability.

## Wellbeing and Safety



Transit routes and reliability are a challenge for those using transit as their primary mode of transportation.



There is a growing reliance on housing and social service providers to help people meet their basic needs.



People are experiencing stigma and discrimination when trying to find housing and employment in Lethbridge.



Opioid related overdoses and deaths in Lethbridge have increased significantly.



There is a growing perception in the community that Lethbridge is unsafe.



Relationship building is required between City Council, City Administration, and housing and social service providers to improve trust and collaboration.

# What is an Advisory Board?

- An advisory board has a critical role in both RH and FCSS to ensure the ‘community’ is represented in programming and funding allocation decisions.
- **Federal Reaching Home (RH)**
  - Assess and recommend projects for funding to the Community Entity (CE) with comprehensive understanding of the local homelessness priorities in the community
  - Be representative of the community
  - Support CE in the planning and implementation of coordinated access
  - Approve the Community Homelessness Report
- **Provincial Family and Community Support Services (FCSS)**
  - Provide oversight of the FCSS program
  - Typically comprised of municipal council representatives and community representatives
  - With program director develop FCSS program planning and funding allocations
  - Report to Council

# Governance

- Role of local government and social services:
  - City of Lethbridge manages **flow-through grant funding** that is largely distributed to local agencies for **direct delivery**.
  - Some municipalities provide direct services provision; this is not the City's current business model.
  - Our stance: It is our responsibility, as local government, to provide recommendations that are **community-driven** and **community-minded** to meet our local needs.
  - City of Lethbridge is the body responsible for managing flow-through funding.
- Role of CSD:
  - Department **responsible for flow-through funding accountabilities**; e.g., contract development, managing program performance, financial compliance, reporting back to higher levels of government.
- Role of CWAB:
  - Community Advisory Board (CAB) responsible for making **funding allocation recommendations** for social service programming; also to provide input/guidance on strategic docs, reports.

# Key Municipal Documents



## Municipal Development Plan (2022)

Sets the overall long-term vision and policy guidance for the City.



## Community Wellbeing & Safety Strategy (2024)

Framework to enhance community health, safety, and overall wellbeing.



## Municipal Housing Strategy (2024)

Framework to address housing challenges in the community across the housing continuum.

## Community Needs Assessment (2024)

Quantitative and qualitative research document that informs both the CWSS and MHS strategies.

# Integrated Coordinated Access: Overview



Integrated Coordinated Access (ICA) was developed as a decentralized coordinated access model.

This model refers to a system for organizing and delivering services to individuals in need that involves multiple service providers working collaboratively but independently across various locations or regions.

There is no centralized authority or single point of entry for accessing services; instead, coordination occurs among various decentralized entities.

A broad spectrum of service providers from diverse sectors operates within the ICA system, facilitating efficient access to housing supports and essential services via systematic navigation and referral pathways.

# CWAB Membership Expectations

Support	Support Administration in administration of municipal, provincial, and federal grant funding (funding source info on next slide).
Attend	Attend regularly scheduled meetings.
Uphold	Uphold tenets and decorum as outlined in the Terms of Reference. ( <a href="http://www.lethbridge.ca/csd">www.lethbridge.ca/csd</a> )
Maintain	Maintain respect for divergent and varying perspectives to reach consensus on funding recommendations.



# Call for Proposal (CFP) Process & Relationship to CWAB



**CWAB applicants may volunteer to participate on the CFP evaluation panel.**

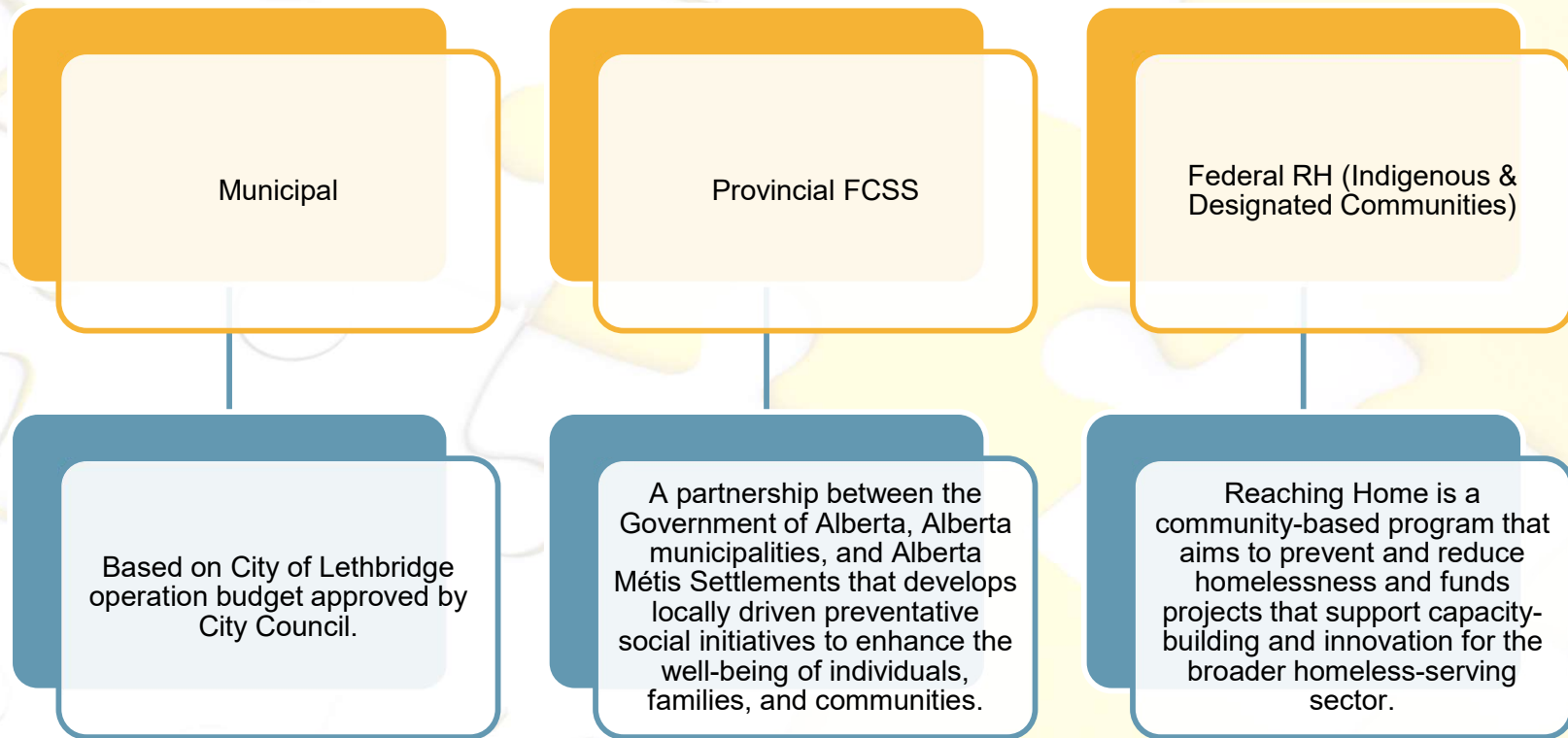


**The CWAB membership will be responsible for, as a whole, approving the evaluation panel recommendations for funding.**



**Priority areas are summarized on the following slide.**

# Funding Sources



### Priority Area #1: Coordinated Access

Intends to Integrated Coordinated Access (ICA) operates as a decentralized system in Lethbridge designed to efficiently prioritize connecting individuals experiencing homelessness or at risk with housing and support services

#### Eligible Activities

- Management and administration of the Stabilization Funds program, with a focus on providing housing stability for youth, seniors, and families.
- Integrated Coordinated Access lead organization
- Oversight of the FCSS Counselling Subsidy Program for counselling providers in Lethbridge. Responsibilities include onboarding, application processing, fund auditing, and reporting, as well as facilitating quarterly meetings.

### Priority Area #2: Preventative

Intends to enhance social inclusion through prevention, reduce barriers, foster full participation.

#### Eligible Activities

- Basic need provision
- Cultural programming (i.e., Indigenous Resource Hub)
- Economic integration activities (i.e., employment programs)
- Social/community integration for wellbeing and self-sufficiency
- Programs supporting housing readiness

### Priority Area #3: Shelter Diversion

Intends to prevent immediate use of emergency shelters through personalized support(s).

#### Eligible Activities

- Discharge planning services: Assisting individuals released from public institutions to prevent discharge into homelessness.
- Expenses related to emergency situations (wildfires, floods, building fires) tied to supporting individuals at imminent risk of homelessness.
- Housing obtainment/retainment

### Priority Area #4: Social Housing (Capital)

Intends to serves as the foundation for overall well-being of individuals and communities.

#### Eligible Activities

- Repurposing an existing property to create transitional housing or permanent supportive housing, and expanding an existing facility
- Renovation of emergency shelters, transitional housing, permanent supportive housing, or non-residential facilities

# Evaluation Process

Rated Criteria Category	Weighting (Points)	Minimum Threshold
Experience and Qualifications	10 x 4.0 = 40	5/10
Approach and Methodology	10 x 3.0 = 30	5/10
Value	10 x 3.0 = 30	5/10
<b>Total Points</b>	100	5/10

## Stage I – Mandatory Submission Requirements:

- Review to ensure compliance with all mandatory submission requirements.
- Disqualification for applications failing to meet mandatory requirements.
- Requirements detailed in the application located at [www.lethbridge.ca/csd](http://www.lethbridge.ca/csd).

## Stage II – Evaluation:

- Evaluation by a panel including City administration representatives and CWAB members.
- Each proposal assessed based on rated criteria outlined in Evaluation Criteria.
- Minimum scoring thresholds: 5 out of 10 for each criterion, and a combined minimum of 50 out of 100.
- Disqualification for applications not meeting minimum thresholds.

## Stage III – Comparative Evaluation:

- Evaluation of short-listed applications from Stage II.
- Panel weighs applications with available funding to select initiatives with the highest community impact.
- Focus on awarding a diverse range of initiatives, services, and programs.

## Stage IV – CWAB Approval:

- CWAB reviews recommendations from Stage III.
- Provides guidance and approval for advancing applications to negotiation and agreement development.



<b>CWAB Applications Open</b>	June 11, 2024
<b>CWAB Applications Close</b>	July 11, 2024
<b>CWAB Potential Member Interviews</b>	July 22-25, 2024
<b>CWAB Members Confirmed</b>	July 25, 2024
<b>CWAB Onboarding</b>	August 1-15, 2024
<b>CFP Evaluation Panel Convenes</b>	August 15-September 13, 2024
<b>CWAB Meeting</b>	September 20, 2024