

Development Permit Application

Multi-Family, Commercial, Industrial, and Public Use Developments

All of the following information is necessary to facilitate a thorough and timely evaluation and decision of your application. All materials submitted must be clear, legible and precise. Only applications that are complete will be accepted. **PLEASE NOTE: this application is ONLY for a development permit. If a building permit is also required, you must apply for it separately.**

Project Address

Access Code

Applicant

Name _____

Address _____

City _____ Postal Code _____

Phone _____

E-mail _____

Signature _____

Property Owner

Name _____

Address _____

City _____ Postal Code _____

Phone _____ B/L # _____

E-mail _____

Signature _____

Providing an email means you consent to receiving documents or communications related to this application, including but not limited to development permit decisions, acknowledgments confirming an application is complete, and any notices identifying any outstanding documents and information, by email.

Have you reviewed all registrations on title pertaining to the property? Yes

I acknowledge and agree that this application does not relieve the owner, the applicant, or the owner's authorized agent from full compliance with (i) the terms and conditions of any easement, covenant, building scheme or other agreement affecting the property, or (ii) the requirements of any applicable laws and regulations.

Signature _____ Date _____

As the applicant I affirm:

- I am the registered owner of the above noted property
- I have entered into a binding agreement to purchase the above noted property with the registered owner(s)
- I have permission of the registered owner(s) of the above noted property to make the attached application for a Development Permit

Description of Work: (Check all applicable)

- New Commercial, Industrial, or Public Use
- New Multi-Residential Building
- Site & Civil Amendments
- Compliance Waiver
- Addition to Existing
- Exterior Alteration
- Landscaping
- Change of Use
- WECS
- Solar Energy System

Detailed Description of Work:

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All Buildings, Alterations, and/or Additions to Existing Buildings

Occupant / Use _____ # of off-street parking stalls _____ Total Site Area (M²) _____

Total Gross Floor Area (m²) including all floors and mezzanine for each separate use

Use 1 _____ Use 2 _____ Use 3 _____ Use 4 _____ Use 5 _____

Total Net Floor Area (m²) for C-D (Downtown Commercial), DT-1 (Downtown 1), and DT-2 (Downtown 2)

Use 1 _____ Use 2 _____ Use 3 _____ Use 4 _____ Use 5 _____

Alterations / Additions to Commercial / Industrial / Public Buildings

Existing Floor Area (m²) _____ # of off-street parking stalls _____ Proposed New Floor Area (m²) _____

Multi-Unit Residential Development

of studio / bachelor units _____ # of 1 bedroom units _____ # of 2 bedroom units _____

of ≥3 bedroom units _____ Total # of dwelling units proposed _____ # of off-street parking stalls _____

Change of Use within a specific building

Previous tenant / occupant _____

Total area of space occupied by this use (m²) _____ Number of off-street parking stalls provided _____

Will you be sharing this space with another tenant _____ Adjacent tenant(s) _____

Will you be doing any construction or modification of the space (e.g. adding a mezzanine, second story, adding or removing walls, washrooms, etc)?
If so, explain (other permits may be required) _____

Will there be any combustible, flammable or explosive materials stored, used or produced at this business? _____

Will the business activities or uses occurring at this location produce any dust, liquids or gases? For example, manufacturing, furniture refinishing, vehicle repairs, welding, cooking or food preparation? _____

Office Use Only

Permit Required Yes No Overlay _____

Zoning _____ Development Permit # _____

Allowable Use Permitted Discretionary Building Permit # _____

Development Fees to be charged

Permit Fee _____

Advertising Fee _____

Total _____

Any personal information collected on this form is collected under the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits and planning & development purposes. Please Note that such information may be made public. If you have any questions about the collection, use, or disclosure of the personal information provided, please contact Information Management at 910 4 Ave S, Lethbridge, AB, T1J 0P6 or by phone at 403-329-7329