

How do I...

Still have questions? Bring this to City Hall and we can answer your questions and help fill out the notes below.

Apply for TIPP?

- Make sure your property tax account is up to date.
- Complete an application form, which can be found at www.lethbridge.ca/tipp or at City Hall.
- Submit the TIPP application and VOID cheque or a Pre-Authorized (PAD) form from your financial institution by July 20.
- Once your TIPP application is approved, you will receive a confirmation letter for your files, including a copy of the Terms and Conditions outlined on your application form.

Make a change? (i.e. change bank account)

Complete the TIPP application form, check off 'NEW BANK INFO' in the top right corner, and submit it by the 20th of the month, prior to the next TIPP withdrawal.

Cancel TIPP?

Complete a TIPP cancellation form and return it by the 20th of the month, prior to the next TIPP withdrawal.

All forms and bank account information can be mailed, emailed or dropped off at City Hall for your convenience.



Your TIPP Summary notes:

Property Address: _____

TIPP Amount: _____

First Payment: _____

TBD - To Be Determined

Notes:

We're here to help!

Assessment & Taxation

- 📍 City Hall, First Floor, 910 - 4 Ave S, T1J 0P6
- ☎ 311 or 403-320-3111 (if outside of Lethbridge)
- ✉ tax@lethbridge.ca



Tax Instalment Pre-payment Plan (TIPP)

A Quick Guide

lethbridge.ca/tipp

Why should I sign up for TIPP?

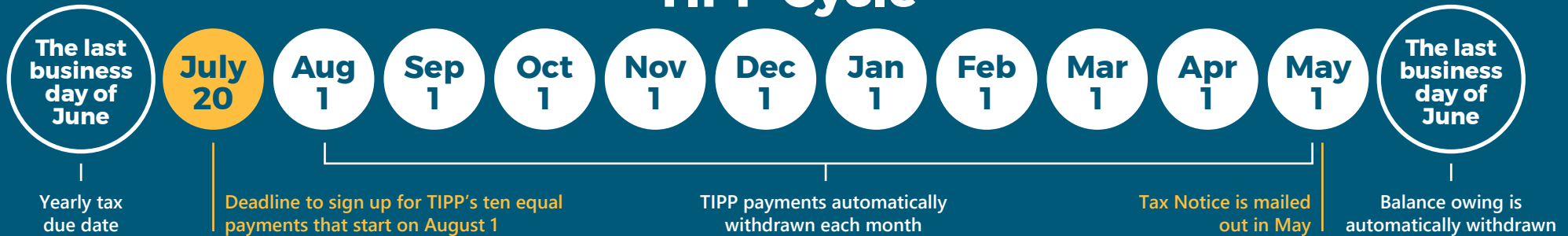
- It makes budgeting easier and eliminates the potential risk of late payment penalties.
- It's easy, convenient and secure.
- It's free to sign up! In fact, we pay an incentive upon the completion of the TIPP cycle.

Taxes are due on the last business day of June

January 1 - December 31

Taxes are due on the last business day of June and cover the calendar year from January 1 - December 31.

TIPP Cycle



What is TIPP?

The TIPP program allows you to pay your property taxes over a specified number of months instead of making one large payment in June.

The TIPP cycle is designed to start on August 1, with 10 equal instalments that are automatically withdrawn from your bank account on the first day of each month until May the following year. If necessary, a payment to balance the account will be automatically withdrawn on the last business day of June.

New applicants are encouraged to apply by July 20, but you can sign up anytime.

To be eligible, your current year property tax account must be paid in full. Taxes are due the last business day of June.

More of your questions answered:

Can I apply for TIPP after July 20? Yes! Your monthly payments will be prorated over the number of remaining months leading up to and including May. You will pay more on your monthly budget in the first year to catch up, but it will even out the following year.

My taxes are currently included in my mortgage payment. Can I still enroll in TIPP? No, as you would be doubling your tax payment.

Do I need to apply each year? No, you only have to apply once unless you sell your property. You will remain on the plan until you submit the TIPP cancellation form.

Does TIPP transfer to my new home? No, you must cancel your previous account and reapply. The property tax credit stays on the property and doesn't follow the owner. You should find your TIPP credit amount included in your Statement of Adjustments from your lawyer.

Do I need to apply separately for each property I own? Yes, please complete an application for each property.

What is a Supplementary Tax Notice and how does it affect TIPP? A supplementary tax bill is issued when a new building or an addition/renovation to an existing building is completed during the calendar year. In the event this amount is left unpaid after the due date, your TIPP payment amount will be recalculated to include the supplementary tax.